



## HOLMES ELEMENTARY SDMT Meeting Minutes - 2017-18

School or District	Holmes Elementary
Date	1/11/18
Participants	2- Evans, AIS- Cryan, Sped- Harter, Support- Pieczonka, Parent Rep- Hayes, TOSA- Caruana, Office- Kren, ELL-Conway, Library- Conrad, K-Paolucci, Cross- Admin, Praxair- Boll, Admin- Gerchman, 4- Klipfel, 3- Goupil
Absent	1 -Kull
Meeting Date:	1/11/18
Agenda & Decision Points	<ol style="list-style-type: none"> <li>1. Welcome &amp; Introductions, Ice Breaker: Emoji choses- Caruana</li> <li>2. Norms - Agreed on the Following Norms <ul style="list-style-type: none"> <li>Treat each other with respect.</li> <li>We will address conflict with dealing with the issue not the person.</li> <li>We will be present both physically and mentally.</li> <li>We will use our time wisely starting and ending on time.</li> <li>We will leave our titles at the door.</li> <li>We will distribute tasks equally.</li> <li>When members miss a meeting we will share the responsibility of bringing them up to date.</li> </ul> </li> <li>3. Review December minutes <ol style="list-style-type: none"> <li>a. Conrad 1st, Paolucci- 2nd</li> </ol> </li> <li>4. Math Data and District PD By Grade Level - Cross <ol style="list-style-type: none"> <li>a. Baseline created- where grades ended in June 2017</li> <li>b. Kindergarten on sheet is last years K- monitor the cohort</li> <li>c. Scoring these is very subjective, different schools/ different teachers</li> <li>d. Being able to identify scores (exemplar scoring?) &amp; have flexible scoring- Karrie Fiutek</li> <li>e. Classes focusing on fluency and sprints <ol style="list-style-type: none"> <li>i. there are videos availables</li> </ol> </li> </ol> </li> <li>5. Grade Level Writing Needs &amp; Faculty Meeting - Literacy Committee <ol style="list-style-type: none"> <li>a. Update - Caruana/Harter</li> <li>b. met as teams- positives and concerns provided by grade level</li> <li>c. K- concerns: Letter sound recognition, adult support.</li> <li>d. 1- concerns: more training &amp; see saw.</li> <li>e. 2- concerns: more time, freedom in teaching, sharing time.</li> <li>f. 3- concern: more time</li> <li>g. 4- concerns: intrinsic motivation, more time, student conferences</li> <li>h. Will be presenting at faculty meeting next week with more ways to support staff.</li> </ol> </li> <li>6. Discussion Topics <ol style="list-style-type: none"> <li>a. Restorative Practices- Pieczonka <ol style="list-style-type: none"> <li>i. Pieczonka-pushes into every general education class</li> </ol> </li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>b. RJ calendar was shared with attached lesson. Monthly themes with correlated Restorative Practice lessons were shared. January- Dignity. Reviews the components of restorative practices that are implemented at Holmes. “We’re all wonders” is being read this month to teach dignity and self-respect. Pieczonka pushes into the classrooms to reinforce the skills. Will Metzger begin implementing the restorative practice lessons into self-contained classrooms? Re-working concepts to best meet student needs in self-contained rooms. Encourage teachers to use the common language/questioning on green card. Possibly incorporate this into journal writing. Give Paula a copy to post on family bulletin board. Remind Lisa to put in weekly update.</li> <li>c. Scholastics information - Update on Ordering for each Grade - Caruana <ul style="list-style-type: none"> <li>i. 4th grade- is receiving it but due it to a fundraiser</li> <li>ii. Mrs. Greene- used points but they put it in for 2018-19, Caruana and Kren to contact Scholastic</li> </ul> </li> <li>d. Friendship Model Toolkit from UB- Review and Discuss Implementing at Holmes - Conrad <ul style="list-style-type: none"> <li>i. going to put to information and send to 4th and Cross</li> </ul> </li> </ul> <p>7. Field Trip Overview: Chart By Grade - Building Background Knowledge - Kren Share</p> <p>February 8th, March 8th, May - 10th, June - End of Year Celebration - TBD</p>
<p>Next Meeting Date Agenda Items</p>	<p>2/8/18 Collect ideas and feedback (grade levels) on scheduling for 18-19 (curriculum)- Cross</p>

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.